
SSEES PGTA Opportunities 2021-22, Term 2

UCL School of Slavonic and East European Studies (SSEES) has a number of exciting Postgraduate Teaching Assistant (PGTA) opportunities available, for postgraduate research (PGR) students to teach on our undergraduate Term 2 modules, starting in January 2022. Modules across UUEEUq] !| *!æ { ^ æ^æ of Economics & Business and Politics & Sociology are recruiting.

PGTAs are principally engaged to facilitate and lead undergraduate tutorials, with a typical tutorial group consisting of 10 to 15 students (or 15 to 20 in Economics & Business). PGTAs are also often asked to undertake formative and summative assessment and feedback. Module coordinators provided detailed guidance and support to PGTAs on their modules.

It is anticipated that PGTAs will lead up to 4 hourly tutorial / seminar groups per week, usually on one specific module, although this will vary by module / subject area according to teaching requirements.

PGTAs teaching exclusively on Term 2 modules are normally employed from the start of January to the end of March (subject to the requirements of the module(s) they are supporting). For PGTAs currently teaching only on Term 1 modules, your existing contract will be extended to the end of March in the event you are successfully recruited to a Term 2 module.

Eligibility and Requirements

To be eligible to be considered for a PGTA position at SSEES you must:

1. Be a registered PGR student at UCL or another university, entering your 2nd or later year of study;
2. Have the right to work in the United Kingdom;
3. Have the approval of your principal PhD supervisor.

Prior teaching experience is not required, but helpful. Knowledge and enthusiasm for the subject, together with a commitment to supporting the learning of students, is critical.

For a full description of duties and a person specification, please refer to the attached Job Description and Person Specification.

Benefits

In addition to remuneration, PGTA tutoring provides an excellent opportunity for PGR students to develop their teaching experience and advance their wider career development. SSEES is committed to support its PGR and Early Career Researcher (ECR) community and aims to give all of its PhD students the opportunity to undertake PGTA tutoring during their studies.

SSEES PGTAs are employed at Grade 6 on the UCL [non-](#)

PGTAs are employed on fixed-term contracts of employment, which set a minimum number of hours, with salaries paid on a monthly basis. Some additional duties (e.g. assessment and feedback work on the module(s) you support) may apply. PGTAs are also eligible to join the relevant UCL pension scheme.

Returning PGTAs benefit from incremental salary progression based on their prior experience. Additionally, PGTAs accrue holiday entitlement; this is calculated and paid at the end of the year.

PGTA workloads and contracted hours are calculated according to a defined set of workload tariffs, which provide for contact hours, preparation time, office time with students and lecture attendance, which is required for new PGTAs. The tariff for assessment and feedback work is calculated on a per-script / per-student basis. SSEES seeks to carefully manage PGTA workloads and commitments to ensure teaching duties do not interfere with their doctoral research and training.

All PGTAs are employed by the UCL School of Education, which is delivered by the [UCL Arena Centre](#). Further in-