

UCL AHRI Operational Group Terms of Reference

Meeting on an *ad hoc* basis, at least once a term, and reporting to the UCL AHRI Programme Board

1. To follow up and execute actions agreed by the UCL AHRI Programme Board;
2. To provide regular updates to the UCL AHRI Programme Board;
3. To ensure that all relevant information on AHRI is disseminated through UCL;
4. To assess risk and propose mitigating actions;
5. To facilitate information sharing on the activities of AHRI in order to raise awareness and engagement cross-UCL.

Membership

Sharron Alexander, HR Business Partner, UCL HR Advisory Service

Beth Beasant, Director of Operations, FMS

Jane Cavanagh, Manager, IGH

Henry Hassan, Divisional Research Administrator, Infection and Immunity – Secretary

Steve Heggie, Divisional Manager, Infection and Immunity – Chair

Richard Homer, Global Mobility Manager, UCL HR

Frances Jackson, Divisional Research Administrator, Infection and Immunity – Secretary