Education Committee

Thursday 27 June 2024

Minutes (Confirmed)

Present:

Dr Kathryn Woods (Acting Chair)

Professor Parama Chaudhury; Ms Sarah Cowls; Mr Ian Davis; Professor Sally Day; Dr Julie Evans; Mr Daniel Farrell; Mr Ben Fowler; Mr Matteo Fumagalli; Ms Manya Gupta; Ms June Hedges; Ms Katherine Fletcher; Mr Ahmad Ismail; Professor Liz Jones; Dr Rachel King; Mr Zak Liddell; Ms Blathnaid Mahony; Professor Margaret Mayston; Dr Jennifer McGowan; Professor Abel Nyamapfene; Professor Norbert Pachler; Mr Trevor Pearce; Professor Paola Pedarzani; Professor Mary Richardson; Professor Aeli Roberts; Mr Mike Rowson; Dr Francesca Scott; Professor Bill Sillar; Dr Hazel Smith; Ms Issy Smith; Dr Fiona Strawbridge; Professor Olga Thomas; Dr Nalini Vittal; and Professor Stan Zochowski.

In attendance: Ms Sally Mackenzie (item 5); Professor Katherine Holt; Professor Jakob Stougaard-Nielsen; Ms Jo Stroud; Ms Megan Gerrie and Ms Caitlin Harvey (observing the meeting); Mr Ashley Doolan (Secretary) and Mr Rob Traynor (Assistant Secretary).

Apologies: Professor Kathleen Armour (Chair); Ms Karen Barnard; Dr Nicole Brown; Mr Shaban Chaudhury; Dr Sandra Leaton-Gray and Dr Nalini Vittal.

Part I: Preliminary Business

80.   Welcome, Apologies and Announcements

80.1.   The Chair led colleagues in thanking Dr Fiona Strawbridge for her 24 years of service at UCL, and her many years of service as a member of the Education Committee. The Committee wished her well in her new role at Kings College London and noted that Dr Joanna Stroud would serve as interim Director of Digital Education, thus joining the membership.

81.   Minutes of the last meeting

81.1.   Approved   the Minutes of the previous meeting held on 25 April 2024 [EdCom Minutes 63-79, 2023-24] at EDCOM 7-01 (23-24), subject to minor amendments.

81.2.   Confirmed   that following discussion, the documentation published to support the Personal Tutoring Review implementation work would be taken down and reviewed,

based on concerns that matters raised under Minute 66, related to office hours and the name of Personal Academic Tutor , were not reflected in the document.

<u>Action: The Acting Chair</u>

82.   Matters Arising

82.1.   Noted - all matters arising were either raised in the agenda or are being dealt with for future reporting to the Committee.

83.   Updates to Terms of Reference

83.1.   Confirmed   proposed changes to the Terms of Reference of the Digital Education and Student Experience Subcommittee at EDCOM 7-02 (23-24).

Part II: Matters for Discussion

84.   Research Intensive Education

84.1.   Received - the paper at EDCOM 7-0

84.4.   Resolved   to endorse the proposed next steps for the Research Intensive Education project.

85.   Feedback and Assessment Programme

85.1.

assessment would be overtaken by the pressure to implement more in-person assessments.

85.5.   The Acting Chair provided assurance that the core drive of the proposed programme

87.2.   EdCom noted that the paper presented for discussion had incorporated feedback gathered at the EdCom Away Day in May, including a restriction on the number of exams that could be deferred to the late summer assessment period under the scheme. It was further noted that the final proposal would come to the July meeting of EdCom, along with an update on the progress of system roll out.

87.3.   During discussion, the following points were noted:

a)   That while some specific queries remained outstanding, significant progress had been made in allaying concerns raised by faculties, through discussion and the incorporation of feedback.

b)   That on the recommendation of the Education Policy Scrutiny Panel, part-time and flexible-modular students would have the same quota of applications as full-time students, in recognition of the additional external pressures they will likely face.

c)   That the introduction of a short term, limited availability scheme to help students to manage short term workload pressures separate to the extenuating circumstances process would enable a firmer line to be taken on applications made via the evidenced extenuating circumstances route.

88.4. EdCom endorsed the paper, agreeing that it raised risks that needed to be quickly addressed to ensure appropriate support for students and colleagues. It also resolved to invite Pip Jackson to a future meeting. EdCom also welcomed the

<u>Action: The Acting Chair and Ms Sarah Cowls</u>

Part III: Other Business for Approval or Information

89. Academic Manual Structure Review

89.1. Noted - the paper at EDCOM 7-07 (23-24) detailing the plans for the restructure of the Academic Manual.

90. OfS Risk Register   Education

90.1. Noted   the paper at EDCOM 7-08 (23-24) the risks and mitigations related to OfS conditions of registrations that Education Committee is responsible for monitoring.

91. UCL Degree Apprenticeships Ofsted Report

91.1. Noted   the report of the outcomes of   full Ofsted inspection of its Degree Apprenticeship programmes.at EDCOM 7-09 (23-24), at which UCL was awarded a Good judgement overall with Good in all categories.

92. Approval of New Taught Programmes of Study at UCL

92.1. Approved   the new programmes of study recommended to Education Committee by the Programme and Module Approval Panel at EDCOM 7-10 (23-24).

93. Approval of Academic Manual Chapters 2024-25

93.1. Approved   the revisions and updates to Chapter 7: Part A: Qualifications and Credit Framework for 2024-25 at EDCOM 7-11(23-24)g1.04 Tf1 Qq0.000008871 0 595.32 841.92 reW*nBT

the revisions and updates to Chapter 7

94.2. Received   the minutes of the Digital Education and Student Experience Committee held on 19 March 2024 at EDCOM 7-15 (23-24).

94.3. Received   the minutes of the Quality and Standards Committee held on 8 February 2024 at EDCOM 7-16 (23-24).

94.4. Received   the minutes of the Quality and Standards Committee held on 20 March 2024 at EDCOM 7-17 (23-24).

95. Any Other Business

95.1. Noted   the committees thanks to the outgoing Postgraduate Students Officer and Equity and Inclusion Officer, Issy Smith and Ahmad Ismail for their contributions to EdCom and the representation of the student body during the last year.

95.2. Received   a request from the Equity and Inclusion Officer for members of EdCom who were also members of Academic Board.92 reW*nBTF1 11.04 Tf1 0 0 1 456.7 566.14 Tm0 g0 G