



COUNCIL

Tuesday 20 May 2014

MINUTES

PRESENT:

Sir Stephen Wall (*Chair*)

Professor Michael Arthur
(*President and Provost*)
Mr Mohammed Zayyan Butt
Ms Philippa Foster-Back
Mr Keir Gallagher

Professor David Attwell
Mr Ven Balakrishnan
Lord Clement-Jones
Dr Martin Fry

Preliminary Formal Business

98 **DECLARATION OF INTERESTS**

Noted

98.1 Any member of Council who had (or who knew of a family member who had) a material, personal, financial or other beneficial interest in any item on the Agenda was requested to declare that interest at the beginning of the meeting in order that such declaration could be recorded in these minutes. No such interests were declared.

Reported

98.2 The Chair requested that members inform the Secretary of any changes to their entry in the Register of Interests, last updated in October 2013.

99 **MINUTES**

99A **Minutes of the last meeting**

Approved

99A.1 The Minutes of the Council meeting held on 25 March 2014 [*Council Minutes 76-97, 2013-14*] were confirmed by Council and signed by the Chair.

100 **MATTERS ARISING FROM THE MINUTES**

[*See Minutes 101 and 103 below*]

Matters for discussion

101 **PROVOST'S BUSINESS**

Received

101.1 An oral report from Professor Michael Arthur, President and Provost.

101A **Appointments**

Reported

101A.1 The Provost drew attention to two recent key decanal appointments: Professor Nick Brook (University of Bristol) as Dean of the Faculty of

the UK on staff FTEs. Two serious issues were highlighted in the report: the disappointing completion rates for staff appraisals, and the success rates of job applicants from black and minority ethnic (BME) backgrounds. Council was urged to remain mindful however of what could realistically be achieved within the legal framework and against
Progress had to be
evolutionary.

Discussion

Progress in this area had to be a high priority; Council attached importance to the implementation of the new arrangements whereby Vice-Provosts and Deans had responsibility under their objectives for achieving that progress. The Chair would not necessarily characterise

view, to be radical. The decline in completion of staff appraisals was inexcusable.

106 INSTITUTE OF EDUCATION

Received

- 106.1 APPENDIX C 5/81 (13-14) an update on the proposed merger of the Institute of Education and UCL, with a proposal that the parties move to formal negotiations on the merger.

Discussion

- 106.2 The student unions of the two institutions were autonomous bodies and it would be for them to decide on their preferred arrangements if the merger were to proceed. In view of the intention to effect a minimal change from the date of merger, however, it was anticipated that the two unions would continue to operate as distinct bodies for the remainder of the academic year 2014-15.

RESOLVED – on recommendation of Academic Board

- 106.3 **That Council approve the recommendation that UCL continue with negotiations, undertake due diligence and carry out whatever other steps the Provost considers necessary with preparing for potential merger, as outlined at APPENDIX C 5/81 (13-14).**

Matters for approval or information
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107 REPLACEMENT OF CENTRALISED COMPLAINTS PROCEDURE

Received

- 107.1 APPENDIX C 5/82 (13-14) a note summarising Centralised Complaints Procedure (CCP) and proposing its discontinuation with effect from 1 June 2014, subject to implementation with effect from the same date of arrangements set out for dealing with complaints about UCL from those who were not current staff or students of UCL.

RESOLVED

- 107.2 **That the discontinuation of the Centralised Complaints Procedure with effect from 1 June 2014 be approved.**

108 **REGULATIONS FOR MANAGEMENT**

Received

108.1 APPENDIX C 5/83 (13-14) proposed amendments to UCL Regulation for Management 9 which governs the award of UCL Honorary Degrees and Honorary Fellowships.

RESOLVED – *on recommendation of the Provost*

108.2 **That the proposed amendments to UCL Regulation for Management 9 be approved.**

109 **LAY MEMBERSHIP OF FINANCE COMMITTEE**

Received

RESOLVED – on recommendation of Academic Board

111.2 **That the effectiveness review of the Lead Officer arrangements at APPENDIX C 5/86 (13-14) be approved.**

112 HEFCE ASSESSMENT OF INSTITUTIONAL RISK

Received

112.1 APPENDIX C 5/87 (13-14) a letter from the Chief Executive of

113 AWARDS AND HONOURS

Noted

113.1 APPENDIX C 5/88 (13-14) the details of awards, appointments, elections and honours relating to UCL staff since the last report to Council.

114 CHAIR'S ACTION

Noted

114.1 APPENDIX C 5/89 (13-14) details of action taken by the Chair on behalf of Council since the previous update.

115 DATE OF NEXT MEETING

Noted

115.1 The next meeting of Council was scheduled for Tuesday 8 July at 4pm.

Nick McGhee
Acting Secretary to Council
May 2014